

# Congregational United Church of Christ of Buena Vista

Called to:

\*Understand

\*Care

\*Celebrate.

Rejoice in the Lord always; again I will say, Rejoice. Let your gentleness be known to everyone. The Lord is near. Do not worry about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus. Finally, beloved, whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is pleasing, whatever is commendable, if there is any excellence and if there is anything worthy of praise, think about these things. Keep on doing the things that you have learned and received and heard and seen in me, and the God of peace will be with you. (Philippians 4:4-9)

## Annual Meeting Minutes January 29, 2017

**Call to Order:** The meeting was called to order by Moderator Helen Duncan at 11:25 a.m.

**Opening Prayer:** The Opening prayer was offered by Moderator Helen Duncan.

**Approval of 01/30/2016 Annual Meeting Minutes:** The minutes were included in the meeting packet for review. Millie Meardon moved to approve the minutes as presented. Second by Merilee Daugherty. Motion carried.

**Clerk's Report:** The report was included in the meeting packet. The report was reviewed and filed as presented.

**Treasurer's Report:** The report was included in the meeting packet. Discussion of the report was deferred until presentation and review of the 2017 budget. Treasurer Cindy Helm was thanked for her dedicated service.

### Questions Concerning Boards, A/O and Committee Reports [included in meeting packet]:

#### 1. Boards:

**Christian Education:** no questions

**Diaconate:** no questions

**Mission and Ministry:** no questions

**Trustees:** no questions

#### 2. Affiliated Organizations: Women's Missionary Society: no questions

#### 3. Committees: Stewardship: no questions

### Recognition of Outgoing Officers and Board Members:

Jean Buster from Christian Education

Owen Lentz from Christian Education

Leonard Nyberg from Diaconate

Janet Jones from Diaconate

Vivian York from Diaconate

Linda Rak from Diaconate [Chair]

Bart Cain from Mission and Ministry [Chair]

Ruth Amster from Mission and Ministry

Kay Allinger from Mission and Ministry

Jon Roorda from Trustees

Barb Wilder from Trustees [will continue to work on grounds]

Jim Wingert from Trustees  
Mark Wolters from Trustees [Interim Chair]  
Doyle Nyberg from Church Clerk  
Alice Wolters from Financial Secretary  
Millie Meardon from Vice Moderator  
Helen Duncan from Moderator

Certificates were presented to those present and all outgoing members were thanked by the Congregation by a hearty round of applause.

#### **Unfinished Business:**

##### **Nominating Committee report and slate:**

Moderator Duncan reported on behalf of the Nominating Committee [Arlene Waldorf, Chair; Judy Hassell, Ron Erickson, and Ron Rak]. She noted that all positions had a nominee by end of December. She expressed her appreciation to the dedicated efforts of the committee and thanked all those who committed to serve and encouraged others to consider doing so in the future.

**Election of Officers and Board Members:** Herb Daugherty moved to accept the proposed slate as presented. Second by Lesley Fagerberg. **[Moderator-Arlene Waldorf, Vice Moderator-Marge Erickson, Church Clerk-Barb Wilder, Board of Christian Education-Ron Erickson, Judy Hassell, Laurie Stevens; Diaconate-Millie Meardon, Doyle Nyberg, Kacie Wheeler; Board of Mission and Ministry-Helen Duncan, Alicia Allinger, Kathy Roman; Board of Trustees-Lesley Fagerberg, Rod Struthers, Steve Wheeler] [(Cindy Helm, Treasurer; Kay Allinger, Financial Secretary) \*Appointed by Trustees, Ratified by Congregation].** The motion carried unanimously.

##### **Presentation of Proposed 2017 Budget:**

The 2016 year- end financial report was included in the meeting packet and was reviewed and explained by Mark Wolters and Lesley Fagerberg. The church budget ran in a deficit position for the majority of the year but due to unanticipated giving in December, as well as expenses which were under budget for the year; there was total income in excess of expenses by the amount of \$8,605.38 at years' end. This amount was transferred to the Trustees Contingency Fund as directed. The Trustees have set a maximum fund balance limit of \$35,000.00 to be maintained in the Trustees Contingency Fund. Funds in excess of that amount will be made available to the Boards to replenish their diminished budgets from previous years by submitting requests to amend their budgets by April 1, 2017. Questions from the floor were taken and responded to. One issue that the Trustees will be investigating is a possible change to the church budget year and related issues.

Copies of the 2017 Proposed Budget were included in the meeting packet. Mark Wolters and Lesley Fagerberg presented the proposed budget to the Congregation for review. Mark Wolters noted that the budget is based on anticipated income of \$166,350.00 and expenses of \$172,579.00 which would result in an anticipated shortfall of \$6,229.00 which would be covered by funds from the Trustees Contingency Fund. The proposed budget is regarded as a "bare-bones budget" with increases only to necessary items [utilities, insurance costs, etc.]. No staff raises were included in the proposed budget although allowances for bonuses paid from the Trustees Contingency Fund were approved and have been dispersed. The budget was approved by the Church Council to present to the Congregation for adoption. A lengthy discussion ensued. **Following discussion, Doyle Nyberg moved to approve the 2017 budget as presented. Rhonda Funston seconded the motion. The motion carried without dissent.** The Trustees were extended an additional round of applause for their dedicated review of the church budget and consideration of all facets of the church budget.

**Other:**

The Trustees have discussed the combination of the Building Improvement Drive [BID] Fund and the previously existing Building Fund [Restricted Funds] into a single Building Improvement Fund. Possible projects to be covered by this fund include the following: Fence line/Church Boundary replacement, Fellowship Hall flooring replacement and painting project, Parsonage pump house rebuild, and a requested installation of a wood stove in the parsonage. A question was raised as to whether or not a wood stove is allowed in the parsonage under current insurance guidelines. The response was that the policy has been reviewed and the wood stove would be permissible. The Trustees have reviewed a bid for installation and requested additional bids be attained. No decision has been made to date. It was also asked if the wood stove is needed to reduce utility costs. Response-No. There was a request to add replacement windows throughout the church to the possible project list. It was also noted that the church facility is in compliance with fire inspection requirements in response to a question from the Congregation. The Trustees are in process of installing a safety rail at the front of the church to prevent falls from the raised area behind the pulpit

Outgoing Moderator Helen Duncan called forward Vice Moderator Marge Erickson who was presented with the emblem of office in the absence of Moderator Arlene Waldorf. Vice Moderator Erickson read a message from Moderator Waldorf [out of town at a previously scheduled conference] to the Congregation.

**Pastor's Remarks:**

Vice Moderator Erickson called Pastor Rebecca forward for her comments. Pastor Rebecca Kemper Poos addressed the Congregation noting that 2016 had been a challenging year. She offered her personal appreciation to outgoing Moderator Helen Duncan and outgoing Vice Moderator Millie Meardon for their extra time and efforts in dealing with unexpected challenges and issues. Pastor Rebecca noted, that as included in her Pastor's report, she is hopeful and excited about the year to come and how we, as a Congregation and Church Family "write our story". She noted that there is "really cool stuff to come during this year and that everything we do is ministry". The theme for the year is "Soul Wrap, Caring for ourselves and one another". She encouraged group hugs as we get to know one another and continue in our ministry within the church, the community, and beyond.

**Closing prayer:** The Closing prayer was offered by Pastor Rebecca Kemper Poos.

**The meeting was adjourned at 12:25 pm.**

Respectfully submitted,

*Doyle A. Nyberg*

Doyle A. Nyberg  
Church Clerk

**Congregational United Church of Christ  
Clerk's Year End Report for 2017  
Presented January, 2018**

**Additions**

**Year to Date**

Transfers	0
Confirmations	0
Professions of Faith	0
Reaffirmations of Faith	0
Other	0
Dual Memberships	0

**Losses**

Transfers	1 [Tom Meardon]
Moved	3 [Judy & Reggie Nelson, Melissa Smith]
Deaths	10 [Marvin Ebel, Steve Shaw, Beth Dwyer, John Evans, Jim Close, Carol Gibbens, Flora Elsey, Norton Gwynn, Denny York, Marie Armstrong]
Council Changes	0
Other	2 [Jim & Raedell Wingert]

**Other Activities**

Baptisms	0
----------	---

Respectfully submitted,  
Barb Wilder, Church Clerk

CONGREGATIONAL UNITED CHURCH OF CHRIST  
FINANCIAL STATEMENTS DECEMBER 31, 2017

TABLE OF CONTENTS

Balance Sheet  
Statement of Temporarily Restricted Net Assets, Current Month  
Statement of Temporarily Restricted Net Assets, Year to Date  
Income and Expense Statement, Consolidated  
Statement of Changes in Net Assets  
Discussion of Financial Statement Items

SUMMARY OF FUND ACTIVITY

December 2017

	Unrestricted (Operational)			Temporarily Restricted (Designated)		
	Actual	Budgeted	Over (Under) Budget	Actual	Prior Period	Over (Under) Budget
Total Funds Received	\$ 20,643.60	\$ 13,171.13	\$ 7,472.47	\$ 4,278.00	\$ 6,097.00	\$ (1,819.00)
Total Funds Disbursed	<u>\$ 23,166.81</u>	<u>\$ 23,871.49</u>	<u>\$ (704.68)</u>	<u>\$ (3,359.43)</u>	<u>\$ (3,827.00)</u>	<u>\$ 467.57</u>
Excess of Receipts Over Disbursements	<u>\$ (2,523.21)</u>	<u>\$ (10,700.36)</u>	<u>\$ 8,177.15</u>	<u>\$ 918.57</u>	<u>\$ 2,270.00</u>	<u>\$ (1,351.43)</u>

TWELVE MONTHS ENDED DECEMBER 31, 2017

Total Funds Received	\$ 163,191.39	\$ 166,350.00	\$ (3,158.61)	\$ 35,656.71	\$ 39,179.23	\$ (3,522.52)
Total Funds Disbursed	<u>\$ 167,114.00</u>	<u>\$ 172,579.00</u>	<u>\$ (5,465.00)</u>	<u>\$ (57,939.62)</u>	<u>\$ (47,790.11)</u>	<u>\$ (10,149.51)</u>
Excess of Receipts Over Disbursements	<u>\$ (3,922.61)</u>	<u>\$ (6,229.00)</u>	<u>\$ 2,306.39</u>	<u>\$ (22,282.91)</u>	<u>\$ (8,610.88)</u>	<u>\$ (13,672.03)</u>